



Annual Silent Auction  
October 4-5, 2017  
Sheraton Grand Chicago  
Chicago, IL



Silent Auction Donation Form

- The Annual DRI Public Service Committee Silent Auction, held in conjunction with the DRI Annual Meeting, October 4-5, 2017 is designed this year to raise money to support the NFJE. The NFJE is a 501(c)(3) charitable foundation (Federal Tax ID: 75-3170482) and all donations are tax deductible.
- Complete this form in its entirety, including the signature.
- Return this form to the NFJE Office on or before Friday, September 1, 2017.
- Please use a separate form for each item you donate.
- Please ship your item(s) to the NFJE Office on or before Monday, September 11, 2017

**DONOR CONTACT INFORMATION (please print or type)**

Name: \_\_\_\_\_

Firm/Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Donor: \_\_\_\_\_

Item Description for Catalog: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated Value: \_\_\_\_\_

If you are donating a gift certificate for a service (i.e. restaurant gift certificate or use of a vacation home), please include the following information with the certificate or letter describing services.

- Name of product or service
- Description of what is included/excluded
- Name of person to contact for additional information
- Name, address and full contact information for you (the donor) or your company
- Instructions on how to redeem the item
- Include any additional information such as a photo or descriptive brochure, as appropriate
- Date of expiration

**I do hereby agree to donate the item stated above to the Annual Silent Auction, October 4-7, 2017 in Chicago, IL. I will ship this item to the NFJE Office on or before Monday, September 11, 2017.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_